
Office of Citizen Complaint Review

FY 2002 Proposed Operating Budget: \$1,423,893
FY 2002 Proposed Capital Budget: \$0

The Office of Citizen Complaint Review provides the public with an independent and impartial forum for the review and resolution of complaints against officers of the Metropolitan Police Department and Special Police officers employed by the District of Columbia government.

The FY 2002 proposed operating budget totals \$1,423,893, an increase of \$566,471, or 66.1 percent, over the FY 2001 approved budget.

Budget Summary

The FY 2002 proposed operating budget for the Office of Citizen Complaint Review (OCCR) totals \$1,423,893, a net increase of \$566,471, or 66.1 percent, over the FY 2001 approved budget (table FH0-1). OCCR receives 100 percent of its funding from local sources. There are 21 full-time equivalents (FTEs) supported by this budget, no change from FY 2001 (table FH0-2).

Strategic Issues

- Increase citizen awareness of the agency's purpose.
- Reduce the time needed to review and make a final determination of a filed complaint.

FY 2002 Initiatives

- Increase the number of community events that promote the agency's mission.
- Develop a plan that identifies processes and procedures that reduce the time needed to review complaints and make recommendations.

Agency Background

The OCCR was established in 1998 by the Office of Citizen Complaint Review Establishment Act as an independent agency charged with reviewing citizens' complaints of alleged police misconduct. In FY 2000, the U.S. Congress provided \$500,000 in start-up funds for the period of FY 2000–FY 2001. It is anticipated that the \$500,000 will be fully expended in FY 2001.

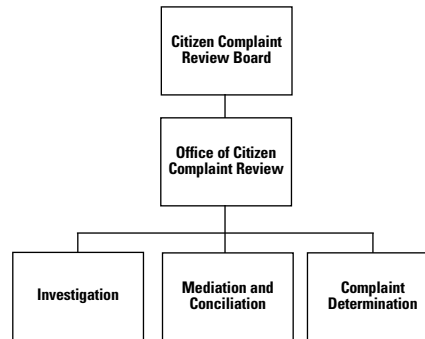
The Citizen Complaint Review Board (CCRB) consists of five members, of whom one is a member of the Metropolitan Police Department and four have no current affiliation with any law enforcement agency. The Mayor appoints the members of CCRB subject to confirmation by the D.C. Council. CCRB reports to the Mayor and oversees operations of the OCCR.

Programs

OCCR reviews and resolves complaints against the Metropolitan Police Department and Special Police officers employed by the District of Columbia. The OCCR is authorized to resolve

Figure FH0-1

Office of Citizen Complaint Review



complaints alleging excessive use of force, harassment, discrimination, retaliation and use of inappropriate language. The agency carries out its mission through three major functions:

The **Investigation** unit determines the facts and circumstances surrounding complaints filed against officers of the Metropolitan Police Department and Special Police officers employed by the government of the District of Columbia.

The **Mediation and Conciliation** processes are intended to convince officers charged with misconduct to resolve their disputes as part of a voluntary settlement.

The **Complaint Determination** program uses complaint examiners to determine the merits of complaints that cannot be settled, or where mediation or conciliation has failed.

Figure FH0-1 displays the entities that make up OCCR.

Trend Data

Table FH0-3 shows expenditure levels for FY 1998–Proposed FY 2002.

Funding Summary

The proposed local budget totals \$1,423,893, a net increase of \$566,471, or 66.1 percent, over the FY 2001 approved budget. Of this net increase, there is a \$630,972 increase in personal services, and a \$64,501 decrease in nonpersonal services. There are 21 FTEs funded by local sources.

The change in personal services represents an increase of \$630,972 to align the personal services budget with current authorized staffing levels. The

change in nonpersonal services represents a decrease of \$123,367 in supplies, an increase of \$71,200 in rent, and a decrease of \$12,334 in other services charges. Refer to the FY 2002 Operating Appendices (bound separately) for details.

Agency Goals and Performance Measures

Goal 1. To investigate, conciliate/mediate, or adjudicate citizen complaints of misconduct against officers of the Metropolitan Police Department in an independent, fair and timely manner.

Citywide Strategic Priority Areas: Making government work; Enhancing unity of purpose and democracy

Manager: Mr. Philip Eure, Executive Director

Supervisor: Mr. Philip Eure, Executive Director

Performance Measure 1.1: Percent of complainants who are contacted within three working days of filing a complaint

	1999	Fiscal Year			
		2000	2001	2002	2003
Target	N/A	N/A	N/A	70	75
Actual	N/A	N/A	-	-	-

Performance Measure 1.2: Percent of cases that are referred to mediation/conciliation within 30 days of their determination of eligibility

	1999	Fiscal Year			
		2000	2001	2002	2003
Target	N/A	N/A	N/A	75	80
Actual	N/A	N/A	-	-	-

Table FH0-1

FY 2002 Proposed Operating Budget, by Comptroller Source Group

(Dollars in Thousands)

Office of Citizen Complaint Review

	Actual FY 2000	Approved FY 2001	Proposed FY 2002	Change from FY 2001
Regular Pay - Cont. Full Time	34	469	1,099	630
Additional Gross Pay	0	43	0	-43
Fringe Benefits	2	122	165	43
<i>Subtotal Personal Services (PS)</i>	<i>\$36</i>	<i>\$633</i>	<i>\$1,264</i>	<i>\$631</i>
Supplies and Materials	24	131	8	-123
Rentals - Land and Structures	0	80	151	71
Other Services and Charges	37	13	1	-12
Equipment and Equipment Rental	122	0	0	0
<i>Subtotal Nonpersonal Services (NPS)</i>	<i>\$182</i>	<i>\$224</i>	<i>\$160</i>	<i>(\$65)</i>
Total Proposed Operating Budget	\$218	\$857	\$1,424	\$566

Table FH0-2

FY 2002 Full-Time Equivalent Employment AuthorityOffice of Citizen Complaint Review

	Actual FY 2000	Approved FY 2001	Proposed FY 2002	Change from FY 2001
Continuing full-time	1	21	21	0
Total FTEs	1	21	21	0

Table FH0-3

FY 2002 Proposed Operating Budget, by Revenue Type

(Dollars in Thousands)

Office of Citizen Complaint Review

	Actual FY 1998	Actual FY 1999	Actual FY 2000	Approved FY 2001	Proposed FY 2002
Local	0	0	218	857	1,424
Gross Funds	\$0	\$0	\$218	\$857	\$1,424

Performance Measure 1.3: Percent of cases receiving action within 15 days of the completion of the investigation

	Fiscal Year				
	1999	2000	2001	2002	2003
Target	N/A	N/A	N/A	75	80
Actual	N/A	N/A	-	-	-

Performance Measure 1.4: Percent of determinations transmitted to the Police Chief within 15 days

	Fiscal Year				
	1999	2000	2001	2002	2003
Target	N/A	N/A	N/A	100	100
Actual	N/A	N/A	-	-	-

Goal 2. Make recommendations to the Mayor, the Council, and the Police Chief concerning those aspects of the management of the Metropolitan Police Department that may bear on police misconduct, such as the recruitment, training, evaluation, discipline, and supervision of police officers.

Citywide Strategic Priority Areas: Making government work; Enhancing unity of purpose and democracy

Manager: Mr. Philip Eure, Executive Director

Supervisor: Mr. Philip Eure, Executive Director

Performance Measure 2.1: Number of briefings to the Mayor and/or his staff

	Fiscal Year				
	1999	2000	2001	2002	2003
Target	N/A	N/A	N/A	4	4
Actual	N/A	N/A	-	-	-

Performance Measure 2.2: Number of briefings to appropriate members of the DC Council and/or their staffs

	Fiscal Year				
	1999	2000	2001	2002	2003
Target	N/A	N/A	N/A	4	4
Actual	N/A	N/A	-	-	-

Performance Measure 2.3: Number of briefings for the Metropolitan Police Department and the Fraternal Order of Police

	Fiscal Year				
	1999	2000	2001	2002	2003
Target	N/A	N/A	N/A	8	8
Actual	N/A	N/A	-	-	-

Goal 3. Actively engage in community outreach and increase public awareness of the agency's mission and role.

Citywide Strategic Priority Areas: Strengthening children, youth, families, and individuals; Building and sustaining healthy neighborhoods; Enhancing unity of purpose and democracy

Manager: Mr. Robert Ames, Deputy Director

Supervisor: Mr. Philip Eure, Executive Director

Performance Measure 3.1: Number of community outreach efforts to diverse community groups

	Fiscal Year				
	1999	2000	2001	2002	2003
Target	N/A	N/A	N/A	12	18
Actual	N/A	N/A	-	-	-